



Electrical Permit Application

Windsor Charter Township
Building & Trades Department
300 W. Jefferson St. Dimondale,
Michigan 48821
www.windsortownship.com
INSPECTION LINE: 517.646.0040

Validation Area
Permit #:
Receipt #:

Authority: 1972 PA 230 Penalty: Failure to provide information may result in denial of your request.	
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I. Project or Facility Information

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	CITY	ZIP CODE	COUNTY
Windsor Charter Township			

II. Applicant

NAME		E-MAIL	
ADDRESS	CITY	STATE	TELEPHONE NUMBER (Include Area Code)
		ZIP CODE	

III. Owner of the land in fee of project location

NAME		E-MAIL	
ADDRESS	CITY	STATE	TELEPHONE NUMBER (Include Area Code)
		ZIP CODE	

IV. Electrical contractor

NAME	COMPANY NAME	STATE OF MICHIGAN LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER	EXPIRATION DATE
CITY	STATE	ZIP CODE	
TELEPHONE NUMBER (Include Area Code)		E-MAIL ADDRESS	
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption)	

V. Purpose of Project

- Single Family
 New
 Service Only
 Premanufactured Home Setup (State Approved)
 Other _____
 Alteration
 Special Inspection
 Manufactured Home Setup (HUD Mobile Home)

VI. Plan Review Information

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.
3. If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the service or feeder in ampere? _____
 What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Project No. _____ Plans Not Required

VII. Fee Schedule - enter the number of items being installed, multiply by the unit price for total fee.

Item #18, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder, and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder, and a final inspection.

PERMIT FEES	COST (\$)	NO. UNITS	TOTAL
1. Application Fee (non-refundable)	60.00	1	\$60.00
2. Rough Inspection	60.00		
3. Final Inspection	60.00		
4. Grounding Inspection	60.00		
5. Service through 200 Amp.	60.00		
6. Over 200 Amp.	60.00		
7. Sub-Panel-Indoor	60.00		
8. Acc. Bldg. – UG/From House	60.00		
9. Smoke Detectors (ea.)	5.00		
10. Number of Circuits (ea.)	7.00		
11. Lighting Fixtures (per 25)	10.00		
12. Furnace – Unit Heater or AC	10.00		
13. Electrical Baseboard (ea.)	10.00		
14. 220 V Outlets (ranges, dryers, etc.)	10.00		
15. Dishwasher, Garb. Disp, etc. (ea.)	10.00		
K.V.A. and H.P. RATED EQUIPMENT			
16. Units up to 20 K.V.A. and H.P.	15.00		
17. Units 21 to 50 K.V.A. or H.P.	20.00		
18. Units 51 K.V.A. or H.P. and over	25.00		
MISCELLANEOUS			
19. Special/Safety Inspection	60.00		
20. Additional Inspection	60.00		
21. Evaluation	60.00		
TOTAL FEE TO BE PAID			



VIII. Instructions for Completing Application

Make checks payable to “Windsor Charter Township”

General: Electrical work shall not be started until the permit has been issued with the Windsor Charter Twp Building & Trades Dept. All installations shall be in compliance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible and provide the **job location, permit number, and contact information.** **Schedule permitting, the inspector will respond to an inspection request within two (2) business days to schedule the inspection.** Inspections are typically performed within five (5) business days subject to the inspection schedule.

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

Where to Submit Application: Windsor Charter Township Building & Trades Department 300 W Jefferson St Dimondale, Michigan 48821 for more information see: www.windsortownship.com and contact the INSPECTION LINE: 517.646.0040 with any questions.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I _____(name), _____(title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

SIGNATURE	DATE
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